

Stewardship Committee

The purpose of the Stewardship Committee is to recommend to the church an overall stewardship plan by developing an understanding of and commitment to the biblical teachings of stewardship. It is also responsible for the financial affairs of the church. The specific duties are:

- Recommend an annual budget to the church
- Assess periodically the church's financial condition and make recommendations.
- Discover ways to promote education of and commitment to, the biblical teachings of stewardship and recommend specific activities for an annual calendar of stewardship.
- Promote financial stewardship among members of the church.
- Maintain an ongoing file and keep accurate records of all meetings where this committee votes upon policies and procedures affecting the operation of the church.

This committee requires about 20 hours of work during the year and is especially busy during budget time (July-October).

Nominating Committee

The church elects the nominating committee annually for a three-year period. Two members rotate off each year and must be off one year before returning to the nominating committee. The Nominating Committee chairperson must submit the Sunday School report to the Deacons and full church in August of each year and the Church committees in September. This committee must be called on any time during the year to fill vacancies but most of the work is done between May and August.

- The nominating committee and pastor nominate the Sunday School Director.
- It is the responsibility of the nominating committee to nominate the Sunday School Department Directors and teachers.
- The Sunday School Council may assist by making the initial contact with present Sunday School workers to see if they will serve another year and report back to the Nominating Committee. The Sunday School Council may also recommend to the Nominating Committee workers to fill any additional vacancies.
- The youth director selects the Youth Council Advisory Committee and the Youth Council with the help of the youth department director.
- The Chancel Choir members nominate the choir officers.
- The Woman's Missionary Union nominates the WMU officers
- The Brotherhood nominates the Brotherhood officers.

Personnel Committee

This committee works with the church staff to fill positions as needed by the church. This committee meets once a quarter as called by the chairperson. During budget times several meetings are scheduled to discuss salary recommendations to the stewardship committee.

- Survey the need for additional church staff positions.
- Prepare and update as necessary job descriptions for all employee personnel.
- Prepare and maintain an organizational manual relating to church employed personnel.
- Recruit, interview, and recommend to the church newly employed personnel according to established church policy and staff criteria.
- Develop and recommend a salary schedule and benefits plan for employed personnel
- Develop and recommend personnel policies and procedures.
- Establish and implement a system of evaluation for employees.
- Confer annually with each employee prior to budget recommendations.
- Maintain an ongoing file and keep accurate records of all meetings where this committee votes upon policies and procedures affecting the operation of the church.