

DEACON

A deacon is responsible for ministering to the needs of church members and offering support to the pastor.

Ministry Area/Department	General staff/administration
Position	Deacon
Accountable To	Pastor and/or congregational care pastor
Ministry Target	Church members
Position Is	Volunteer
Position May Be Filled By	Church member
Minimum Maturity Level	Stable, maturing Christian
Spiritual Gifts	Serving ÉExhortation ÉMercy-showing
Talents or Abilities Desired	Enjoy working with people
Best Personality Traits	Dependable ÉCompassionate ÉDiscreet ÉGood moral character
Passion For	Ministering to the Body of Christ and assisting the pastor with the work of the ministry related to congregational care
Length of Service Commitment	Two years minimum

ANTICIPATED TIME COMMITMENTS

1. **Doing ministry/preparing for ministry:** four hours a week
2. **Participating in meetings/training:** five hours a month

RESPONSIBILITIES/DUTIES

1. Follow up on sick, hospitalized or shut-in members; visit and contact them regularly.
2. Pray for and with church members experiencing hardships or needing to make decisions.
3. Visit and offer emotional/spiritual support to grieving members.
4. Report special needs to the pastor, congregational care pastor, benevolence committee or other appropriate person.
5. Remain in contact with prayer-group leaders regarding special prayer needs. (**Note:** Never share confidential information without the person's consent.)
6. Rejoice with/congratulate members on special accomplishments and events.
7. Pray regularly for the leaders of the church.