

Position Description

Position: Minister of Music

Supervisor: Pastor

Function:

* Minister on staff to lead the music ministry team to develop, plan, execute and evaluate every phase of the church's music program

Organizational Relationships:

* Coordinate music ministries of the church into total life of the church with other ministerial staff

Tasks and Responsibilities:

- Lead the congregation in corporate worship through the best use of musical gifts and talents of the church.
- In cooperation with the pastor plan the worship services of the church.
- Lead music staff, paid and volunteer, in developing the total music program.
- Personally direct the Adult Choir. Work with officers in accomplishing goals. *Coordinate age group choirs with Minister of Youth and Minister to Children.
- With the Director of Orchestral Instruments oversee the Church Orchestra and appropriate instrumental ensembles. Make sure church-owned instruments are appropriately maintained.
- With the music staff, paid and volunteer, provide leadership and resources for appropriate adult and age group vocal music ensembles.
- With the Handbell Director, oversee the Handbell Choir program
- Supervise the work of the Church Organists and Church Pianist. Make sure that all church-owned keyboard instruments are appropriately maintained.
- With the music secretary, maintain the Music Library. Make sure all church-owned music is appropriately stored and maintained.
- As a member of the Ministerial staff of the church will support and encourage all other programs of the church. Assist in outreach visitation, hospital visitation, and other pastoral duties as needed.
- Serve as staff liaison to church committees as designated by pastor. * Coordinate with Minister of Youth, the Youth Choir mission tours.
- Cooperate with other churches, associations, states and convention leaders in scheduled activities, projects and emphasis. Lead the church to extend its music personnel and resources to other churches and missions.